YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	CHAS COLLEGE, CHAS
• Name of the Head of the institution	DR. OM PRAKASH SINHA
• Designation	PRINCIPAL IN CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	09835359018
• Mobile No:	9835359018
• Registered e-mail	chascollege.bbmku@gmail.com
• Alternate e-mail	info@chascollege.org
• Address	P.O- KURA, DIWANGANJ, CHAS
• City/Town	BOKARO
• State/UT	JHARKHAND
• Pin Code	827013
2.Institutional status	
• Affiliated / Constitution Colleges	Constituent College
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**BINOD BIHARI MAHTO KOYLANCHAL UNIVERSITY, DHANBAD**
• Name of the IQAC Coordinator	**Dr. P. C. Thakur**
• Phone No.	**9431740877**
• Alternate phone No.	**09835359018**
• Mobile	**09431740877**
• IQAC e-mail address	**chascollege.iqac@gmail.com**
• Alternate e-mail address	**chascollege.bbmku@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://chascollege.org/images/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://chascollege.org/images/Ac-2021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.01**	**2016**	**05/11/2016**	**04/11/2021**

6.Date of Establishment of IQAC	**01/08/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
CHAS COLLEGE, CHAS	SALARY PAYMENT	GOVT. OF JHARKHAND	2021-22	55067918
CHAS COLLEGE, CHAS	CONTIGENCY FUND	UNIVERSITY GRANT	2021-22	432000
CHAS COLLEGE, CHAS	LAB FUND	GOVT. OF JHARKHAND	2021-22	240000
REMUNERATION (CONTRACTUAL TEACHERS)	REMUNERATION	GOVT. OF JHARKHAND	2021-22	6031200
ALLOWANCES & SALARY OF CONTRACTUAL STAFF	SALARY PAYMENT & ALLOWANCES	GOVT. OF JHARKHAND	2021-22	1111278
BUILDING CONSTRUCTION FUND	CONSTRUCTION FUND	RUSA	2021-22	14000000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any	No	

of the funding agency to support its activities during the year?	
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Library Automation and Purchase of Books and Journals 2. Leased Broadband Line 3. Fully Wi-Fi Campus 4.LAN connectivity to all Academic and Administrative Departments. 5. MOU for E-Waste Disposal.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Establishment of Management Information system	Work under process for want of fund
To develop Eco-friendly campus	Achieved
Programme for promotion of universal values and ethics	Achieved
Construction of well equipped conference hall	Partially Achieved
Construction of new class rooms	Proposal for fund sent to the University
Construction of Yoga and Gym Centre	Achieved
Establishment of Language Lab	Achieved
Establishment of New ICT facility	Partially Achieved

13.Whether the AQAR was placed before statutory body?	Yes

• Name of the statutory body

Name	Date of meeting(s)
EXECUTIVE COUNCIL	19/12/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	18/01/2023

15.Multidisciplinary / interdisciplinary

The vision of the College is to provide inclusive education for inculcating human values, professionalism and scientific instillation to all sections of students and to achieve its vision the college has planned –

- To provide ample scope for multi-faceted / multidisciplinary development of students.

- To provide quality higher education to its students.
- To provide and promote holistic and inclusive education for all.
- To develop academic programmes based on local/regional/national/ global needs.
- To pursue student-centric learning for self-development and skill development.
- To nurture social awareness and responsibilities among its students.

Empowerment through education is essential for holistic development for which we strive to provide multidisciplinary education to our youth with the required academic, vocational, and soft skills training without forgetting Indian cultural values based on traditional knowledge delivered through regional / local languages. We are a constituent college of the Binod Bihari Mahto Koyalanchal University (BBMKU) Dhanbad, therefore, we follow the curriculum designed by the university as per the UGC guidelines. The university has planned to implement NEP 2020 from the academic session 2022-23 for which preparations are in progress. However, in order to be prepared for implementation of NEP, our college has started creating the required infrastructure, like establishment of language lab, promotion of teaching in regional/local languages like Khortha and Kurmali. NEP related seminars and workshops are organized to create awareness among students, teachers, staff and the management. To integrate all three faculties; arts, science, and commerce, with STEM, we organize brain-storming sessions with the faculty members of all discipline. The successful integration of humanities and science with STEM depends upon preparation of multidisciplinary syllabi which develop imaginative, analytical and research oriented skill to cater to the social, national and global demands. As per the planning of the university, the multidisciplinary syllabi will

be implemented from the next academic session.

We have adopted CBCS curricula which are flexible and innovative that includes credit-based courses and field projects related to community engagement and environmental education. We teach cross cutting issues (Gender Equality, Environment Sustainability, Human Values and Professional Ethics) and provide value-based education.

16.Academic bank of credits (ABC):

The institution has planned to register students to ABC from the next academic session when NEP 2020 is implemented. Most of our senior teachers are member of University Board of Studies (BOS) therefore, have ample experience of designing and developing new curricula.

17.Skill development:

The institute provides several Skill Development Programs, some of them are; IT and Computer Skills, Photography, Agri-business technique, Soil health technique, etc. We hope that our skill development courses will be integrated with regular academic programmes by the university in course of time.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As our college is closely connected to two big cities of Bokaro and Dhanbad and is located very near the border of West Bengal; students, teachers and staff practice different languages like, Khortha, Kurmali, Bengali, Hindi, English, Bhojpuri, Maithili, Magahi, etc. Similarly, they share different cultural traits also. Our teachers communicate in English, Hindi and vernacular/local languages during lecture delivery. All subjects are taught in bi-lingual mode. The college preserves and promotes the use of tribal Indian languages (Khortha and Kurmali) and also preserves endangered language, the KAYATHI which was the official language of some parts of Bihar, Jharkhand, Orissa and West Bengal. Indian Culture and traditions are promoted among students through different activities. B.A. programs in Philosophy and Sanskrit provide an in-depth course on Indian Philosophical Thoughts, including Vedas, Upanishands, Charvaka, Buddhism, Jainism etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institution follows outcome-based education under the CBCS system. Courses of studies clearly mention program outcome and course outcome and it is also provided on the website of the college. Attainment of outcomes is evaluated at the end of the

program by formative and summative evaluation in shape of mid-semester and end-semester examinations.

20.Distance education/online education:
During the Covid-19 Pandemic, online classes were conducted by all faculties. Both teachers and students were given training to use online teaching technology/platforms. In future the institute will arrange required infrastructure and resources to offer distance education through online mode. Faculty members have sufficient experience in e-content development and the use of technological tools for the teaching-learning process. The institution has smart boards to integrate technology for effective teaching.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**23**

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1 Number of students during the year	**1371**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1217**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1074**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**24**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**149**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**17**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**14672000**
4.3 Total number of computers on campus for academic purposes	**16**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As per the academic calendar; curriculum delivery plans are prepared by the departments. The time table (routine) committee headed by the Principal prepares comprehensive time table (master routine) for all the departments which fixes the schedule of academic and co-curricular activities. Routine for academic activity makes provision

for theory, practical, and tutorial classes. Teachers of the departments adopt their own methods of curriculum delivery by adopting innovative methods using ICT tools. Common methods of curriculum delivery are through lecture, demonstration, tutorials, field visits, project works, practical classes, peer teaching, etc. Students are encouraged to meet the faculty members after classroom hours for doubt clearing and course contents for higher level of learning.

Interactive teaching is promoted through students' participation in group discussion, quizzes, and seminars. Laboratories are optimally utilized for curriculum delivery of practical classes. Feedbacks from faculty, students and parents are utilized for improvement in the teaching-learning process.

During introductory classes in the beginning of the session fast and slow learning students are identified and to breach the learning gap special classes are arranged for weak learning students. Regular meetings of the Head of Departments and Principal are arranged to monitor the progress of curriculum delivery for effective teaching.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

On the basis of list of holidays, examination and sports & cultural activity calendars of the university, college prepares academic calendar for the new academic year.

The institution adheres to the academic calendar in conducting all its activities. Academic calendar of the college demarcates dates of all institutional activities like; starting of classes, holidays, vacations, functions of national importance, internal and university level examinations, sports & cultural activities, etc. Internal and external university level evaluation dates mentioned in the calendar help students, teachers and supporting staffs to prepare themselves well in advance. Continuous Internal Evaluation (CIE) of students is done on the basis of regularity of attendance, participation in extension activities & other social outreach programmes. Attendance of students in the classes scheduled in the time table (routine) is

monitored at the department level to evaluate credit for attendance. Students take part in extension activities & other social outreach programmes as per schedule in the academic calendar under the guidance of NSS and UBA coordinators. Similarly, students participate in the sports and cultural activities as per the calendar schedule. All these activities make basis for CIE of the students.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

(a) Professional Ethics: Curriculum of all literature subjects of English, Hindi, Bengali, Sanskrit, Khortha, Kurmali and Urdu

includes the course content related to importance of professionalism in life. Similarly, the prescribed syllabi of Criticism established critical thinking and its relevance in every sphere of life in frequently shifting scenario.

(b) Gender Issues:

Curricula of literature subjects of English, Hindi, Sanskrit, Urdu, Khortha, Kurmali and Bengali have included several topics that highlight gender issues through drama, fiction, novel, story and poems. Syllabi of other subjects like; Philosophy, Sociology, Political Science, etc contains topics related to gender issues.

(c) Human Values:

All the literary explorations and experiments move around mankind which teaches value of life through literary works. Curricula of Hindi, Sanskrit, Urdu, Khortha, Kurmali and Bengali literature are full of references that teach value system like sympathy, empathy, cooperation, compassion, tolerance, social integration in life. Similarly, syllabus of Philosophy comprises of several topics related to ethics, gender equality and human values.

(d) Environment & Sustainability:

Environmental studies (Environment and Public Health & Science and Life) are compulsory subjects for semester III & IV students of all streams under Skill Enhancement Course (SEC).

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

46

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://chascollege.org/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2444

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

992

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow and advance learning students are identified by the teachers during lecture in the class and personal interaction with the students. This identification is based on performance of the

students in their class and internal evaluation. It is the general observation that slow learning students do not grasp class lectures because of the communication gap created due to little knowledge of English and Hindi. To bridge this learning gap; some teachers has adopted to teach in the vernacular language in multilanguage mode. Special attention is provided to the weak students by arranging extra classes.

Slow learning students are regularly counseled by teachers for regular attendance in the class. A set of students are assigned to every faculty to perform as a mentor to encourage students for better performance.

High performing students are identified on the basis of internal assessment, university examination, and involvement in classroom activity. The learning quest of advanced learners are satisfied by the faculty members by providing them extra learning materials, books of higher level and they are also guided in getting online learning resources. They are encouraged to take part in debate, group discussion, quiz, seminar, group learning and peer teaching.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1371	30

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers make the concept clear to the students with the help of illustrations prevalent in daily life activity of the rural areas and also with the help of ICT tools. Some teachers use local vernacular language for better communication of subjects to the

students.

The learning becomes more experiential, participatory, problem solving and socialistic by organizing activities like group discussion, model making, field visits, debates, quiz, assignments, seminars, project writing, poetry recitation, etc. The college organizes co-curricular activities, extracurricular activities, sports and cultural events which help the students in their all round development.

Departments of Chemistry, Physics, Botany, Zoology, Geography and Psychology teach through experiments to make students learn the concept of the subject by observing the phenomenon happening in front of them. Experiential learning methods adopted by the departments of Commerce, Geography and Sociology are through field visit, survey report, project writing and dissertation.

It is general practice of all departments of the college to adopt problem solving method of teaching.

To imbibe patriotic and social values among students and to encourage participative learning; events of national importance and social outreach programmes are organized by NSS and UBA.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has smart classrooms, LCD projector and screens connected with internet for the technological support to the methods of teaching. Animated pictures and colorful diagrams/images are very helpful for the teachers of science faculty to deliver course contents to the students. Teachers of biological science frequently use smart class rooms for showing latest colorful diagrams which makes clear concept in students. Department of History uses the smart class rooms to show historical sites, remnants of ancient civilization and other places of historical importance. Similarly, teachers of Political Science department use smart class rooms to teach functioning of Parliament, proceedings of court, etc. Smart class rooms and other ICT facilities are used by departments of

Commerce and Literature also. Teachers of literature show video lectures, short films, documentary, films based on novels etc related to the syllabus to students. Teaching through these tools makes teaching-learning experience joyful for both teachers and students. Subjects taught through these tools leave deep impression in the students which become an unforgettable lifelong experience. The college has provided PCs/laptops to almost all of the departments which are used for teaching to smaller groups of students. Campus of the college is Wi-Fi enabled.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

We have adopted Choice Based Credit System (CBCS) of teaching and evaluation for which one internal and one external (university)

examinations are conducted by the college. Besides these two main examinations academic departments of the college also conduct unit tests, quiz, seminars, project & lab work etc for continuous & comprehensive evaluation of the learning level of students. Departments of Commerce, Sociology,and Geography evaluate the learning level of students by the project work, dissertation, etc. Internal evaluation is conducted before the University examination.

Evaluation of answer books of internal examination is done by the teachers of the college. Evaluation report of internal examination is prepared and submitted to the examination department of the college. The dates of result publication are communicated to the students through website as well as through the newspaper andcollege notice board. The evaluation report of internal examination is also communicated to the students through college notice board and the evaluated answer book of internal examination is also shown to the students as per demand. Students are guided for better performance in the next examination by showing answer books of internal examination and performance in project work, lab work, quiz etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances related to internal examination is collected at the academic departments of the concerned subjects and also at the examination department of the college. HODs send the grievances to the examination department of the college same day for quick solution. Some of the grievances are solved at the department level also within a day or two. The grievances that can be solved at the college level are redressed within a week. The grievances that cannot be solved at the college level are forwarded to the university and as a result of regular follow ups the grievances are settled within a fortnight. Solution to the grievances is communicated to the concerned persons and concerned sections of the college/university for necessary actions.

If a student misses the Mid-semester Examination due to some valid reason, the Examination Department of the College arranges a special Mid-semester examination for such students. Evaluation of the answer-scripts of mid-semester examination is done by the teachers within

15 working days. A candidate, who has failed in the any subject are eligible to retain the internal assessment marks for the next examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Outcome - The Bachelor of Arts (B. A.), Bachelor of Science (B. Sc.) and Bachelor of Commerce (B. Com.) require three years of full time study consisting of six semesters. Apart from the specific honours Papers, the Skill Enhancement Courses (SEC), Ability Enhancement Compulsory Course (AECC), Generic Elective (GE), and Discipline Specific Elective (DSE) Papers are included in the Programme.

The College offers honours programme in fourteen arts subjects: Bengali, Khortha, Kurmali, English, History, Philosophy, Political Science, Sanskrit, Sociology, Psychology, Geography, Hindi, Economics and Urdu. Besides honours, we also offer B.A. General Course.

Course Outcome - Students of Bengali, English, Urdu, Hindi, Khortha, Kurmali and Sanskrit literatures acquire knowledge of novels, short stories, poems, plays, drama, and skills of effective writing and translation from one language to other. Students of History develop concepts of religious, social, cultural and political developments of the world through historical evidences. Knowledge of Indian & western Philosophy, Bhagwad Gita, Ethics, culture & tradition and vedant are acquired by the students of Phlosophy. Political Science students develop knowledge of Political Theories, Governing Systems, Indian Constitution, Judicial & Executive systems in India and the world.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme and Course outcomes are evaluated on the basis of performance of the students in academic and co-academic activities. Academic performance is evaluated through internal & external examinations, project work, dissertation, group discussion, quiz, peer teaching and student seminar. The continuous and comprehensive assessment is done on the day to day activities of the students and their attitude towards learning, attendance, behavior to the teachers and staff. The evaluation of academic performance of students is also done on the learning aspects like; laboratory work, assignments, involvement in class activities, etc.

Co-academic parameters of evaluation are participation of students in cultural activities, sports, games, social activities, extension programmes, environment and health issues. These activities are evaluated through the behavioral changes of students towards cross cutting issues like; social integration, human values, gender issues and environment and sustainability issues. During the evaluation it is assessed that how students apply their theoretical knowledge to the real life situation when they go to villages for extension activities and their attitude towards social and national problems.

Assessment of academic level of PO and CO is done through entry level assessment, feedback assessment, class room assessment and exit level assessment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the

year

937

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://chascollege.org/images/SSS-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To ensure holistic development of students, the college adopts teaching of curricular and co-curricular/ extracurricular activities. Co-curricular/ extracurricular activities are organized under extension and social outreach programme conducted by NSS and Unnat Bharat Abhiyan (UBA) units of the college.

The impact of the social outreach programmes conducted in the college is reflected in the development of humanistic, socialistic and nationalistic characters in the students. These programmes of integrated learning promote ethical and moral values among students. They also become sensitive to cross-cutting issues (human values, equality and environmental issues) of the society and become a responsible citizen of India.

The students use theoretical aspects of Communication Skills learnt in the college in villages to communicate problems of social evils and health & education related issues. Students acquired the skill of decision making through participation to programmes organized under extension activities. Through social outreach programmes students also learn about cultures and traditions of India. The Extension activities also inculcate the value of gender equality, humanity and equal rights. Socially sensitized students are assets to the college as they actively participate and cooperate in the management of the sports & cultural events of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

44

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

06

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are total 20 departments and 17 spacious class-rooms with proper infrastructure in the college. Recently separate administrative building has been constructed in the college having all requirements of the office administration.

For safety and security of the college and students we have CCTV cameras at different places in the college.

We have six well equipped laboratories for the departments of Physics, Botany, Chemistry, Zoology, Geography and Psychology. All departments have laptops/desktops for departmental work.

Computer centre of the college comprises desktops/laptops with all accessories. Computer centre is equipped with leased line broadband internet facility, Xerox machines and printers.

We have smart class rooms, LCD Projectors, public address systems, speakers, and other digital teaching tools like printers, scanners, digital camera, etc. Big screen LED TVs are used for SWAYAMPRABHA classes and other classes telecasted on the DTH network.

We also have portable public address system operated with chargeable battery which is used to control crowd of students especially during examination days.

Library as learning resources is equipped with RFID, reading hall, journal and news paper section and computers to access online learning resources. We have Seminar/Conference hall with public address system and LCD projector.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We have necessary instruments for classical and modern cultural activities and events like Folk Orchestra, Folk Dance, Group Songs, Vocal and Classical Singing. The College participates in different events like plays, mimes, skits, folks dance, one act plays, street plays etc at the college, university and state level events.

We have 400 Mtrs national level running track with 6 lanes. Central part of the track is utilized as grounds for Kabaddi, Volleyball, Kho-Kho, Cricket, and Football. They are used alternatively as per need. Along with this, we have plenty of space available in the playground on which there is a volleyball court and a handball court. Boys and girls both participate in the events. Our college is recognized as university level coaching centre for Archery. Our play ground is equipped with district level cricket training centre where training is organized both for boys and girls. We arrange university level archery, football and weight lifting tournaments every year.

We arrange Yoga training for students, teachers and staff. We also arrange a big event on 21 st June every year on the occasion of International Yoga Day.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

09

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14240000

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File]()

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Chas College library is automated having RFID facility. Name of the Software used in Library is Aaditya Library Management and Automation Software (ALMAAS) developed by Aaditya Homocare Private Limited. This software specifications are Platform .Net 4.5.7, Language used C+, Company-Microsoft VB.Net 2019 and database Sql Server 2016.

1. Architecture - Three-tier architecture is a client-server software architecture pattern in which the user interfaces (presentation), functional process logic ("business rules"), data storage and data access are developed and maintained as independent modules.

2. Version of the software: ALMAAS-10.0 --Installed in windows 10

3. Nature of automation Full Automation/part automation: -Full Automation

4. Kiosk self service software installed in windows 10

5. Real-time performance alerts

6. RFID gate for Library Security

Separate library cards are issued to all students for issuing text

books, reference books and journals. Computers are available in the library for searching the books on Online Public Access Catalogue (OPAC).

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

53360

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

47

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

At present, we have 50 MBPS internet broad band connection with leased line. Internet broad band connection is provided with Wi-Fi facility throughout the campus. This facility is managed and maintained by IBEX Net Services, Bokaro Steel City which gives next generation information, communication and entertainment services. The company updates the facility regularly to provide seamless service to the college. All departments, classrooms, administrative offices and conference hall are connected with LAN facility to run smart boards. We have laptops and desktops of which Windows operating system is regularly updated. Institution has networking switch provided by CISCO SG 300 &DLINK of speed 1 GBPS. Beside smart boards we have LCD Projectors. Antivirus of the computers and laptops is regularly updated. Safety of students is taken care of by Closed Circuit Television Camera (CCTV). In the event of power failure to safeguard the data of the college, all computers are backed up with Uninterrupted Power Supply (UPS). Biometric Attendance System has been installed to keep track of employee's presence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the | A. ? 50MBPS

Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File]

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14240000

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance and repairing of academic buildings, library, classrooms, playgrounds, cultural facilities, sports facilities, music systems, gym facility, electrical and electronic equipments are done either by the college staff or on contract basis. The college has designated a senior staff as Estate Officer who highlights needs of maintenance of infrastructures of the college. Boy's hostel is maintained by the Social Welfare Department of the State government. Laboratories are maintained by lab assistants and attendants. Maintenance of laboratory equipments is done by the technician on hire basis. Maintenance of computers and ICT facility is done by technicians on the recommendation of ICT in-charge. Some of the facilities like 10 KVA solar power system is maintained under Annual Maintenance Contract (AMC) with the concerned agencies. Minor repair works and electrical maintenance is done by skilled staff

appointed in the college. Recently renovation of Arts and Science buildings and construction of new Administrative building has been done with the funds provided by RUSA

Utilization of academic facilities is monitored by the concerned head of the departments. Similarly, utilization of library facility is monitored by the librarian and utilization of administrative facility is monitored by the head of the office.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

972

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**B. Any 3 of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

144

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

23

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Representation in administrative activities: Several committees of the college have student as a member for their suggestions as per the expectations of the students in general. The committees are constituted as per the university/state government/ statutory body norms. College nominates student as member in IQAC. Similarly, students are nominated members of RUSA committee and other committees of the college.

Representation in co-curricular and extracurricular activities: Students take active participation in co-curricular and extracurricular activities through the programmes organized by the NSS and Unnat Bharat Abhiyan (UBA) of the college.

Representation in student council: Presently, student council is not functional as its term is expired and election is not held by the university.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File]()

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association contributes to the identity and general development of the institution. It also brings reputation to the college. The process of registration under Societies Registration Act of alumni association is still pending. The alumni association of the college holds get-together parties and meetings at regular intervals. It reviews progress in its aims and objectives time to time. Some of the members, holding important positions in government or non-government departments, always tender helping hands to contribute to the college. Those who are economically capable donate valuable items/ books and sorts of voluntary support. The association also helps in placement of the students. The association members play vital role in supporting programmes of the college undertaken by National service Scheme (NSS), Unnat Bharat Abhiyan (UBA), Sports and Cultural activities, etc.

Some of our alumni are settled in the local town and are running various small scale industries. Sometimes they support college with JCB, tractors, rollers, etc free of cost or on nominal charge. Some of our alumni are elected public representatives who help college development with MP/MLA funds and also support in other administrative work.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Governance of the institution is not centralized only in the hand of the principal but it is fully decentralized and works on the advice of different committees. Principal is not the sole decision taking authority. The decision making process involves faculty members as well as administrative/ office staffs and students. When any matter comes to committees for decision, the vision statement of the college is always kept in mind.

"To achieve the vision, the college takes decisions to organize several extension activities/ social outreach programmes through NSS and UBA. These outreach programmes inculcate human values and professionalism in the students.

Multifaceted development of the students is achieved by involving them in sports & games, cultural activities, social works, etc. IQAC is taking decisions to improve the quality of education of the college. College Development Council, IQAC and other committees of the college make perspective plans of the college for future development. Future plans is all set to prioritize improvement in quality of education, introduction of skill oriented courses, new construction in Arts, Science and Commerce blocks, construction of internal roads, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal is the academic and administrative head of the college who runs the college through different committees. The administration of the college comprises the academic management and the administrative management. The academic management is decentralized in the hands of faculty members of the different departments under the leadership of the head of the departments. Similarly the administrative management involves heads of the admission, accounts, student welfare, fee collection, stores and estate sections of the college. Examination department is headed by the controller of examinations. Academic support sections like, library, sports & games and art & culture sections are headed by the teacher in-charge of that section. Case Study of Examination Department of the college is one of the best examples of decentralization and participative management. Examination department is headed by the Controller of examinations of the college under the leadership of the Principal. The Controller of examinations works with the support and active participation of the Deputy Controller of the Examination, Examination assistant, Clerks and Computer operators. Internal evaluation of the students is organized by the college for which examination schedule and other details are prepared by the department in consultation with the HODs of the academic departments and teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

On the basis of NAAC peer team recommendations, the college management took decisions to incorporate all the quality improvement recommendations of the NAAC in the college perspective long term development plan for the next five year (2016-21). Intermediate teaching will be discontinued from the next academic year. Equipments and laboratory furniture have been procured for the laboratories of Physics, Chemistry, Zoology and Geography. A spacious reading room with all facilities has been developed in the library. Library has been automated with RFID and library management system. Play ground has been improved with development of foot ball, cricket, volley ball and badminton playing areas. Athletics facilities have also been developed. Teachers are regularly motivated to apply for research grants.

One of the perspective plans of the institution was to make the campus eco-friendly, green and clean. To achieve that, the college management decided to introduce car-pooling system and the use solar energy in place of electrical energy. As per plan, the college has installed 10 KVA solar power systems which have reduced use of electrical energy by almost 80%.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The hierarchal arrangement of managing/administrative authorities is outlinedbelow –

Organogram of the Institution

Chancellor of Universities?Vice Chancelolor?Pro Vice Chancellor?Statutary & Advisory Committees?Principal/Principal-in-Charge?Prof-in-Charge?Statutary & Advisory Committees-IQAC, RUSA, Finance Committee, Sports Committee?Academic Section-Departments (20) Managed by: HOD, Lab. Assistant, Support staffs|Academic Support Section?Library: Managed by: Teacher in-charge, Library Assistant & Staffs| Academic Evaluation Section?Examination Dept.- Managed by: Controller of Exam (CE),Deputy Controller of Examination, Support Staffs |Administrative Sections?1. Accounts- Managed by: Bursar, Accountant, Clerks 2. Admission 3. Student profile 4. Student welfare 5. Estate 6. Security Managed by Head Assitant

Principal works as per university act and on advices of different Statutary and Advisory Committees of the college. Academic Departments, Library, Examination Department, Accounts section, Admission section, Student profile and estate sections are under the control of different in-charges.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching and non-teaching staffs of the college are as per the acts and statutes of the Jharkhand State Universities Act 2000 (updated till date). Some welfare measures are also announced by the university on direction of the Department of Technical and Higher Education, Government of Jharkhand and the UGC time to time. Some welfare measures are undertaken at college level with the approval of the university in special circumstances. Effective welfare schemes for teaching and non teaching employees are -

1. Medical Allowance

2. House Rent Allowance

3. Employee Welfare Fund

4. Group Insurance

5. Gratuity

6. Salary advance to needy employees

7. Loan facility from provident fund

8. Employment to dependent on compassionate ground

9. Medical leave and Half Pay Leave

10. Casual Leaves and Earned leave

11. Maternity Leave

12. Special Leave for women staff

13. Arrangement for Personal/Education/House Construction loan from Bank

14. Reservation of seats for admission of wards of staff – Some seats are reserved for admission of wards of employees.

15 Free uniforms for class IV employees.

16. Study leaves facility as per UGC rules

17. Encouragement to faculty for doing Ph. D

19. Duty leaves for attending Orientation/Refresher courses/seminar/workshop/training, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal of a teacher is maintained by the Principal in the format of the 'Character Roll' provided by the university which mentions details of a teacher on the following aspects –

1. **Teaching and research ability**
2. **Relationship with colleague, and general public**
3. **Published work**
4. **Social, cultural and co-curricular activities**
5. **Physical health and moral character**

The performance of a faculty member is also evaluated on the basis of his/her professional contribution to academics, participation to short term training courses like; refresher and orientation course, his/her performance in invigilation duty, contribution to college administrative bodies, etc. Involvement of teacher in research work and research publication is considered for evaluation of a teacher performance. Mobilization of research grant and participation to seminar, workshop, are the other parameters for performance evaluation of a teacher. Several social outreach programmes are organised by the college under Institutional Social Responsibility (IPR). Participation of teacher to these programmes is one of the bases of performance appraisal system.

The performance appraisal system for the non-teaching staff considers sincerity, regularity, punctuality, devotion to work and timely disposal of the work.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Finance committee of the college conducts internal financial audit. Sometimes college appoints qualified chartered accountant to audit the income and expenditure of the college.

External audit is performed by the auditors of the university and the state government. The Account General of Jharkhand conducts external audit of the college on request of the HRD, Jharkhand. The college maintains its cash books and stock registers as per the guidelines of the university. Accounts are maintained by the Accounts Section of the college which are checked and supervised by the Bursars I & II (Income & Expenditure) regularly. Purchase of goods and services are done as per General Financial Rules of the government.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college is registered under section 2(f) and section 12B of the UGC Act, 1956. It is fully eligible to receive the grants under various schemes of UGC. Therefore, our college gets funds from the following sources -

1. **Fund provided by State Government/ University under salary head**
2. **Fund provided by UGC under different development plans under heads like; construction of new building, renovation of laboratory, up-gradation of laboratory, up-gradation of library, purchase of new books, purchase of sports items, development of playground and viewer's gallery**
3. **Fund provided by RUSA for the overall development of the college**
4. **Fees collected from the students**
5. **Interest on fixed deposits of the Corpus fund**
6. **Fund received from MLA / MP for the development of the college**
7. **Fund received from university for NSS**
8. **Fund received from Central government for UBA**
9. **Fund received from UGC**

Funds received from state government are mainly spent on salary payment of the teaching faculty as well as the non teaching staff. Sometimes the state government allot fund for new building construction and also for repairing of old buildings. State government also provide fund for renovation of laboratory and library.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Most of the recommendations of the NAAC peer team have been implemented by the college out of which following are the two examples:

1. Improvement in quality of education through feedback system –In the first year of the accreditation we started collecting feedback only from the parent and the students on the questionnaire prepared by the IQAC of the college. During the subsequent years we also started feedback collection from the teachers and the alumni. Presently we collect feedback from parents, students, teachers and the alumni of the college.

The feedbacks were analysed and suggestions for quality improvement were compiled and discussed in the IQAC meetings. The acceptable suggestions were listed and decisions were taken to implement the suggestions. On the recommendations of the IQAC several developmental works like, construction of new administrative building, automation of library, etc have been completed in the college.

1. Modernization of Science laboratories -

On the recommendation of the NAAC peer team we decided to modernize science laboratories including the laboratory of the geography department. The fund received from RUSA was utilized to renovate and modernize the departments of Physics, Chemistry, Zoology and Geography. Along with the laboratories, buildings of Science, Arts and Library have been renovated with fixing ceramic tiles, water proofing of the roofs and several other works.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Learning outcomes are evaluated by the academic departments and reported to the Principal through the HODs. The departments evaluate the learning outcomes time to time through oral quizzes, peer teaching methods and practical skills. General methods of evaluation of course contents are internal and external examinations conducted in every semester.

IQAC strides its best to improve quality of teaching and to develop a teaching environment which is learner centric and innovative in its approach for holistic development of the students.

During evaluation of teaching learning process we found that reforms were required in teaching methodology and quality of the course content. NAAC peer team had also suggested several measures for quality improvement. On the basis of NAAC peer team suggestions and our evaluation at college level we started several reforms in teaching learning process, some of them are written below:

1. Transforming Traditional Classrooms to ICT-enabled Classrooms –

2. Automation of library and creation of more reading space to encourage use of online learning resources

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://chascollege.org/images/Minutesofmeeting2021-22.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college and university have also taken several steps to promote gender equality. Women teachers/staffs are involved in decision making process of different committees like; Sexual Harassment Control Committee, Grievance Redressal Committee, etc. Despite these gender equity initiatives, the college adopts several security measures and organizes gender sensitization programmes.

Long term permanent impact of gender equality and sensitization can be achieved by teaching subject/curriculum that highlights the importance of gender equality for balanced development of the students and the society. Keeping in view the importance of curriculum in promoting gender equality, the course curricula have been designed in which gender equality is effectively highlighted. This is in conformity with the vision of the college that aspires to provide higher education to women and girls and as a result of which more than 70% of the students of the college are girls.

Curriculum of all subjects has gender equity related topics and course modules. Co-curricular activities are organized in the college by NSS and UBA. Girl students take part in social activities without any hesitation. Girls are so enthusiastic that they outnumber the boys in participation to the social activities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management- Solid Waste of the college is segregated into two parts ie., Bio-degradable & Non- Bio-Degradable wastes. Bio-degradable wastes are decomposed with the help of suitable micro-organisms to make compost.

Liquid waste management- Liquid wastes of chemistry, botany and zoology laboratories are not thrown in the sewage pipe line directly. They are disposed in the sand filled buckets. These buckets are neutralized with proper chemicals. Liquid waste of sewage is disposed by authorized waste recycler under work contract with the college.

E-waste management- E- wastes of the college like, old desktops, CPU's, printers etc are collected by authorized waste recycler under work agreement with the college.

Waste recycling system- The College has established bio-compost recycling pits that are used for waste recycling to keep the college

campus free from such wastes.

Hazardous chemicals and radioactive waste management- No such waste is generated or being found in the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Chas College has always been at the forefront in providing the inclusive environment for cultural, regional, linguistic, communal and socioeconomic diversity of India. College believes in an inclusive and harmonious society tolerant to all religions and faith. The College always encourages the students to participate in different programmes organised to develop inclusive environment. We provide equal opportunity to students of all faiths and diversities based on language, caste, economic status in admission, academic support and progression to higher education and search for employment. Our curriculum is designed in the way that it promotes development of inclusive environment tolerant to all diverse issues of the state and the nation. Syllabus of all literature subjects teaches tolerance, harmony and acceptance of cultural, regional, linguistic and communal harmony of India. Similarly curricula of Political Science, Sociology, Philosophy, etc have topics that highlight unity in diversity of India. Some of the activities organised by the college to provide inclusive environment are – World Environment Day, World Yoga Day, World Adivasi Day, Gandhian value, World Human Rights Day, Vasudhaiv Kutumbatam, International Non-Violence Day, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We at our college level sensitize our students and employees to the objectives of our constitution by organizing different programmes to promote importance of values, rights, duties and responsibilities. We have included several topics related to objectives of the preamble of our constitution in all subjects of literature. Curriculum of English has included novels, stories and plays that promote ethics, human value and equality. Department of Hindi teaches value system through stories, and poems of Premchand, Bihari, Vidyapati and other writers. Similarly curriculum of Sanskrit, Urdu and Bengali teaches various value systems as highlighted in our constitution. Curriculum of Political Science has

made provisions for teaching Directive Principles of State Policy, Fundamental Duties & Rights, Justice and Equality to sensitize students towards the objectives of Constitution of India. Syllabus of other subjects also has topics to teach value systems as mentioned in our constitution. Department of Sociology teaches cultural unity and diversity of India to teach students value of tolerance and acceptability. Besides teaching constitutional values in the classrooms, we also organize several activities to sensitize students and employees to the promote justice, equality, liberty and fraternity among the citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and International commemorative days are observed to raise

awareness for national and global problems that affect human life. The United Nations General Assembly designates a number of 'International Days' to mark importance of human life, culture and social structure.

The following are the celebrations organised in the college regularly on respective days, no matter it is a holiday or not -

1. Voters' day - 25th January (International)
2. Republic Day – 26th January, (National)
3. Youth day – 12th January, (International)
4. Environment Day – 5th June, (International)
5. International Yoga Divas - 21st June, (International)
6. Independence Day - 15th August, (National)
7. Adivasi Day - 9th August, (International)
8. Maulana Abdul Kalam Jayanti - 11th November, (National)
9. Constitution Day – 26th November, (National)
10. Human Rights Day - 10th December, (International)
11. Women's Day – 8th March, (International)
12. Gandhi Jayanti - 2nd October, (National), etc.

So far as regularly organised National and International occasions, a channelized system has been developed and responsibility has been fixed by the college management. The fund is made available from college contingency grant, NSS, university, and the government, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1. Title of the Practice: Mentorship

2. Objectives of the Practice: to guide and support students

3. The Context: Cases of harassment, learning difficulties and emotional problems

4. The Practice: Every student of the college is under the mentor-ship of a teacher. Our mentor-teacher counsels the students for academic, emotional, and other needs.

5. Evidence of Success: Mentorship program helped immensely in guiding the mentees.

6. Problems Encountered and Resources Required: Sometimes teacher irritate. In that situation we invite alumni for counseling.

BEST PRACTICE 2

1. Title of the Practice: Education to first generation learners

2. Objectives of the Practice: To support students coming from the socially and economically weaker section.

3. The Context: Most of the students are first generation learner out of which about 80% are girl students.

4. The Practice: The College supports students in getting different scholarships from the government and other agencies. The institution has introduced a wide range of schemes like fee concession, fee payment in installments, special classes, etc.

5. Evidence of Success: First generation learners are employed.

6. Problems Encountered and Resources Required: To ensure that all students get financial support in form of scholarship/free studentship.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vision of the college is to provide inclusive education to all with

special focus to girl students. Our college provides special attention to the safety and security of girl students due to which girl students are attracted for admission to the college. Guardians do not hesitate to send girls for studies as a result of which more than 80% are girl students. Student centric methods, such as experiential learning, participative learning and problem-solving methods are used to attract more and more students. College administration provides free-studentship to economically weak students. The college makes every arrangement for girl students to get scholarship from the government. The college faculty uses smart and innovative teaching methods to make learning more interesting for the students. The college has counseling cell to resolve social, emotional and psychological problems of the students. Placement Cell of the College helps students in getting job. The College has Internal Complaints Committee, Anti-ragging Cell, etc to redress grievances of students. We practice zero tolerance for sexual harassment. Location of the college is suitable for girl students to approach the college. The education given to the students empowers the women.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Future Plans of Actions for Next Academic Year –

1. Installation of Management Information system (MIS)
2. To develop Eco-friendly campus
3. Programme for promotion of universal values and ethics
4. Installation of Solar Power system for Science building
5. Repair and maintenance of Commerce building
6. Construction of new class rooms
7. Construction of examination hall
8. Construction of well equipped conference hall
9. Construction of new library building
10. Establishment of Yoga centre
11. Open Gym to be developed
12. Liquid waste management system to be developed
13. MOU for e-waste and sewage disposal
14. Energy, environment and green audit to be done