

CHAS COLLEGE, CHAS

IQAC Resolutions & ATR 2019-20

Minutes of Meeting Dated 02.07.2019

AGENDA

1. ATR of resolutions dated 21.05.2019 and its approval.
2. Work shop on bibliometrics and h-index of publications.
3. Facility for e-content development.
4. Construction of internal roads in the college.
5. Examination results and other information to be communicated to students through SMS/Mail/ WhatsApp

Members present in the meeting:-

- Dr. D. P. Singh – Principal/Prof-in-charge
- Dr. P. C. Thakur – Coordinator
- Prof. P. L. Barnwal - Member
- Dr. M. M. Sinha - Member
- Dr. Raghubar Singh - Member
- Dr. B. K. Singh - Member
- Mr. J. R. Jha - Member
- Mr. Shyam Sunder Jain – Member (social worker/Industrialist)
- Mr. Brij Mohan Verma – Member (Industrialist)

Resolutions of the meeting:-

AGENDA-1

ATR of resolutions dated 21.05.2019 was submitted and approved by IQAC.

AGENDA-2

Workshop on bibliometrics and h- index of publications.

Bibliometrics is a method to measure impact of book, article and other publications in their respective fields. It is a statistical method to measure impact of publication on the basis of

citation by other authors. In general terms it can be said that bibliometrics indexes tells about standard of publications.

H-index is an author level bibliometrics and h-index is also for a group of publishers like PG department or a College.

This agendum was discussed in detail by the members. All the members expressed need to organise a workshop on the subject especially for the benefit of the new teachers. Finally it was decided to organise a workshop on bibliometrics and h-index of publications.

AGENDA-3

Facility for e-content development.

For the development of e-content some facilities like sound proof room, video camera, recording facility, sound system, light management system, Computers and software's are required.

Members expressed their views that development of e- Content by the teachers is essential therefore unanimously resolved to develop facility for e-content development.

AGENDA-4

Construction of internal roads in the College.

Some internal roads (RCC) are already constructed but no RCC road is available from main gate to canteen and to admission counter. In rainy season it creates difficulty. Therefore, it was unanimously decided to construct internal road to connect canteen and admission counters.

AGENDA-5

Examination results and other information to be communicated to students through SMS /Mail /WhatsApp.

After discussion it was decided to send examination result and other information to students by SMS /Mail / WhatsApp.

Prof. - in charge thanked all the members for participating to the meeting and finally the meeting was concluded.


Co-ordinator, IQAC


Principal

CHAS COLLEGE, CHAS

IQAC

Minutes of Meeting Dated 26.09.2019

AGENDA

1. ATR of resolutions dated 02.07.2019 and its approval.
2. Repairing of library building and bookshelves.
3. Purchase of equipments of Archery and Gymnasium.
4. Examination results to be uploaded on the college website.
5. Tobacco free campus.
6. Seminar on "Importance of moral values in college education".

Following members were present:-

- Dr. D. P. Singh – Principal/Prof-in-charge
- Dr. P. C. Thakur – Coordinator
- Prof. P. L. Barnwal - Member
- Dr. M. M. Sinha - Member
- Dr. Raghubar Singh - Member
- Dr. B. K. Singh - Member
- Mr. J. R. Jha - Member
- Mr. Shyam Sunder Jain – Member (social worker/Industrialist)
- Mr. Brij Mohan Verma – Member (Industrialist)

Before start of the meeting all members were welcomed by the Principal and Dr. P. C. Thakur introduced the agenda.

AGENDA-1

ATR of resolutions dated 02.07.2019

ATR was submitted by the Principal which was discussed by the members and after that it was approved.

AGENDA-2

Repairing of library building and bookshelves.

Principal stressed the need of repairing of library building and bookshelves. All the members supported the view and resolved to take repair work of library building and bookshelves.

AGENDA-3

Purchase of equipments of Archery and Gymnasium.

Some old equipment of archery and gymnasium are present in the College. More modern equipments are needed. Members resolved to purchase equipments as per need.

AGENDA-4

Examination results to be uploaded on the college Website.

It was unanimously decided to upload or provide link of examination results on the college website.

AGENDA-5

Tobacco free campus.

After discussion it was decided that tobacco will not be used in the College in any form.

AGENDA-6

Seminar on "Importance of Moral Values in College Education".

Dr. Raghubar Singh raised the matter of traditional teaching methods of India.

Prof. J. R. Jha supported the view and stressed the need of moral value education in college. All the members took part in the discussion and finally decided to organise a seminar on "Importance of Moral Values in College Education"

The meeting concluded with vote of thanks by Prof.-in charge.


Co-ordinator, IQAC


Principal

CHAS COLLEGE, CHAS

IQAC

Minutes of Meeting Dated 18.12.2019

AGENDA

1. ATR of resolution dated 26.09.2019.
2. Beautification of college campus.
3. Development of Botanical garden.
4. Seminar on "Strategies to improve quality of Education".
5. Development of Management Information System (MIS) in the College.
6. To start job oriented certificate and Diploma Courses in the College.
7. Smart classrooms for the college.
8. Seminar on " Intellectual property Rights".
9. Financial support to teachers to attend conferences /workshops /membership fee of professional bodies.

Members present in the meeting:-

- Dr. D. P. Singh – Principal/Prof-in-charge
- Dr. P. C. Thakur – Coordinator
- Prof. P. L. Barnwal - Member
- Dr. M. M. Sinha - Member
- Dr. Raghubar Singh - Member
- Dr. B. K. Singh - Member
- Mr. J. R. Jha - Member
- Mr. Shyam Sunder Jain – Member (social worker/Industrialist)
- Mr. Brij Mohan Verma – Member (Industrialist)

The meeting started with the welcome address by the Prof.-in-charge.

AGENDA-1

ATR of resolution dated 26.09.2019 and its approval.

ATR was submitted by the Principal which was approved after discussion.

AGENDA-2

Beautification of college campus.

Principal of the college proposed beautification of the courtyard area of the college. It was explained in detail to the members. Finally it was resolved to initiate beautification work of the college campus.

AGENDA-3

Development of Botanical garden.

Dr. P. C. Thakur contended that development of the Botanical garden is necessary for the benefit of the students. The proposal to develop botanical garden was supported by all the members and finally it was resolved to develop botanical garden in the college.

AGENDA-4

Seminar on "Strategies to improve quality of Education".

Title of the seminar was discussed by the members. Most of the members accepted the title of the seminar and therefore it was decided to hold Seminar on "Strategies to improve quality of education".

AGENDA-5

Development of Management Information System (MIS) in the College.

Management Information System (MIS) provides quick information of every academic departments, administrative sections and students. MIS provides all information with the press of key of Computer at makes the work easy and fast. These were the words of almost all the members. Therefore, finally it was unanimously decided to develop Management Information System (MIS) in the college.

AGENDA-6

To start job oriented certificate and Diploma Courses in the College.

Members were of the view that job - oriented courses should be started because these courses are the need of the time to provide employment to the youth of India.

Finally it was decided that Principal will send the proposal for job oriented courses to Binod Bihari Mahto Koylanchal University, Dhanbad for approval.

AGENDA-7

Smart classrooms for the college.

After discussion it was decided that Principal shall make detailed proposal including like; number of classrooms to be converted into smart class, availability of fund etc and put the matter in the next meeting.

AGENDA-8


Seminar on " Intellectual property Rights".

It was unanimously resolved to organise seminars on "Intellectual Property Rights".

AGENDA-9

Financial support to teachers to attend conferences /workshops /membership fee of professional bodies.

Principal was authorized to assess the financial feasibility and to put the matter in the next meeting.


18.12.19
Co-ordinator, IQAC


18/12/19
Principal

CHAS COLLEGE, CHAS

IQAC

Minutes of Meeting Dated 05.03.2020

AGENDA

1. ATR of resolutions dated 18.12.2019 and its approval.
2. Smart classrooms for the College.
3. Financial Support to teachers to attend Conference / workshop/ membership fee of profession bodies.
4. Professional development programme for teaching staff; titles of the programme to be finalised.
5. Administrative training programme for non-teaching staff; titles of the programme to be finalised.
6. Resource mobilization from NGO, Individuals, Philanthropies.
7. Gender Equity programmes to be organised in the college.
8. To arrange facilities for differently-abled persons.
9. Initiative to address local advantages and disadvantages.
10. To publish handbook on human values and professional ethics - title of handbook to be finalized.
11. Programme for promotion of universal Values and Ethics.
12. Initiatives to be taken to make campus eco-friendly.

The meeting started with the welcome address by the Principal /Prof.-in-charge.

Members present in the meeting:-

1. Dr. Kanti Mishra – Principal
2. Dr. D. P. Singh – Prof-in-charge
3. Dr. P. C. Thakur – Coordinator
4. Prof. P. L. Barnwal - Member
5. Dr. M. M. Sinha - Member
6. Dr. Raghubar Singh - Member
7. Dr. B. K. Singh - Member

8. Mr. J. R. Jha - Member

9. Mr. Shyam Sunder Jain – Member (social worker/Industrialist)

10. Mr. Brij Mohan Verma – Member (Industrialist)

Resolutions passed in the meeting:-

AGENDA-1

ATR of resolutions dated 18.12.2019 and its approval.

ATR was submitted by the Principal and approved after discussion.

AGENDA-2

Smart classrooms for the College.

Smart class is an essential tool for modern teaching methods. Members appreciated the approach for the benefit of students. RUSA Coordinator Dr. Raghubar Singh informed that fund for Smart classrooms may be made available by the RUSA. After discussion it was resolved that at least five Smart classrooms should be developed in the College.

AGENDA-3

Financial Support to teachers to attend Conference /workshop/ membership fee of profession bodies.

Principal contended that the fund is not available to support teachers who attend Conference /workshop/ membership fee of profession bodies. Most of the members were of the view that this type of financial support is essential for professional development of teachers. As fund was a constraint, it was decided that Principal should find a way to make the fund available and final decision should be taken in the next meeting.

AGENDA-4

Professional development programme for teaching staff - titles of the programme to be finalised.

After discussion it was decided to hold professional development programme for teaching staff on the following titles:-

- a) Use of ICT in Physics teaching.
- b) Teaching Commerce by Smart class technology.

- c) Use of ICT in teaching English, Hindi & Sanskrit.
- d) Use of smart class rooms for Geography teaching.

AGENDA-5

Administrative training programme for non-teaching staff - titles of the programme to be finalised.

It was resolved to organise following Administrative training programmes for non-teaching staff:-

- a) Changes in regulations of Examination.
- b) Automation of Examination section.
- c) Automation of student admission and fee collection.
- d) Training of night guards for safety of the college.

AGENDA-6

Resource mobilization from NGO, Individuals, Philanthropies.

Leaders (MP/MLA), NGOs and capable persons should be contacted for resource mobilization for development of college. After discussion it was decided to constitute a committee which will work for resource mobilization.

Principal was requested to constitute a resource mobilization committee.

AGENDA-7

Gender Equity programmes to be organised in the college.

Resolved to organise following gender equity programmes:-

- a) Workshop on self defense for girls.
- b) Seminar on "Economic empowerment of Women".
- c) व्याख्यान - "नारी का सम्मान देश का उत्थान" |
- d) धर्म ग्रंथों में नारी का सम्मान |

AGENDA-8

To arrange facilities for differently-abled persons.

Resolved to arrange following facilities for differently-abled persons:-

- a) Wheel Chair
- b) Differently-abled toilets
- c) Walker

AGENDA-9

Initiative to address local advantages and disadvantages.

Advantages

- i. Appreciation of natural beauty of the surrounding.
- ii. To explore medicinal plants of college campus.
- iii. Beauty of Palash (*Butea monosperma*), the forest fire.
- iv. Cleaning of ponds near the college.

Disadvantages

- i. Erratic electric supply – Search of alternative source of electricity.
- ii. Majority of students from Khortha /Bengali speaking area – Initiative to teach in English /Hindi /Regional language.
- iii. Bank is far from the college – Bank counter opens in the college as per students demand.

AGENDA-10

To publish handbook on human values and professional ethics - title of handbook to be finalized.

It was resolved to publish handbook on Human values and professional ethics. Title of the handbook – “अहिंसा परमो धर्मः”.

AGENDA-11

Programme for promotion of universal Values and Ethics.

Resolved to organise workshop on “शांतिपूर्ण सह अस्तित्व” Peaceful co-existence.


AGENDA-12

Initiatives to be taken to make campus eco-friendly.

Resolved to take following initiatives to make campus eco-friendly: -

- a) Carpooling by the teachers
- b) Regular tree plantation
- c) Tobacco free campus
- d) Plastic free campus
- e) Water harvesting system

Finally meeting concluded with vote of thanks by the Principal.


Co-ordinator, IQAC 5.3.20


Principal 05/03/20

CHAS COLLEGE, CHAS

ACTION TAKEN REPORT (ATR)

IQAC RESOLUTIONS DATED 02.07.2019

AGENDA – 1: ATR of resolutions dated 02.07.2019.

ATR submitted.

AGENDA – 2: Workshop on bibliometrics and H-index of publications.

Workshop was held on 13.09.2019.

AGENDA – 3: Facility for E-content development.

After allocation of fund the facility for E-content development shall be created.

AGENDA – 4: Construction of Internal roads in the college.

Internal roads to connect canteen and admission counters have been constructed.

AGENDA – 5: Examination results and other information to be communicated to students through SMS /Mail /Whatsapp.

The facility will start shortly.


Principal 26/09/19

CHAS COLLEGE, CHAS

ACTION TAKEN REPORT (ATR)

IQAC DECISIONS DATED 26.09.2019

AGENDA – 1: ATR of resolutions dated 26.09.2019.

ATR submitted.

AGENDA – 2: Repairing of library building and bookshelves.

Tender formalities will be started soon.

AGENDA – 3: Purchase of Equipments for Archery and Gymnasium.

Proposal for allocation of fund has been sent to the University.

AGENDA – 4: Examination results to be uploaded on the college website.

Link for Examination results will be provided in the college website from this session.

AGENDA – 5: Tobacco free campus.

The campus has been declared Tobacco free.

AGENDA – 6: Seminar on “Importance of Moral values in college education”.

Seminar was held on 19.12.2019.


Principal
18/12/19

CHAS COLLEGE, CHAS

ACTION TAKEN REPORT (ATR)

IQAC RESOLUTIONS DATED 18.12.2019

AGENDA – 1: ATR of resolutions dated 18.12.2019.

ATR submitted.

AGENDA – 2: Beautification of the college campus.

Beautification work has started. On both sides of internal roads of the college gardens will be developed which will be protected by the grills from all sides.

AGENDA – 3: Development of botanical garden.

Work for development of Botanical Garden has been started.

AGENDA – 4: Seminar on “Strategies to improve quality of education”.

Seminar was held on 15.02.2020.

AGENDA – 5: Development of Management Information System (MIS) in the college.

Study has been undertaken to assess the problems and benefits of Management Information System (MIS) and cost involved in its implementation.

AGENDA – 6: To start job – oriented certificate and Diploma courses in the college.

Proposal will be sent to the university and possibility of courses in distance mode will also be explored.

AGENDA – 7: Smart classrooms for the college.

The matter is taken as fresh agenda of the next meeting.

AGENDA – 8: Seminar on “Intellectual Property Rights”.

Seminar was organized on 08.02.2020

AGENDA – 9: Financial support to teachers to attend conference /workshop /membership fee of profession bodies.

The matter is taken as fresh agenda of the next meeting.


Principal

CHAS COLLEGE, CHAS

ACTION TAKEN REPORT (ATR)

IQAC RESOLUTIONS DATED 05.03.2020

This Action Taken Report (ATR) on resolutions of IQAC meeting of 05.03.2020 was presented by the Principal /Prof.-in-charge of the college.

AGENDA-1

ATR of resolutions dated 18.12.2019 and its approval.

ATR submitted by the Principal was approved in the meeting.

AGENDA-2

Smart classrooms for the College.

Steps have been taken to develop Smart classrooms in the College with RUSA fund but due to lock down (COVID-19) all progress works have been delayed.

AGENDA-3

Financial Support to teachers to attend Conference /workshop/ membership fee of profession bodies.

Decision shall be taken in the next meeting.

AGENDA-4

Professional development programme for teaching staff - titles of the programme to be finalised.

Professional development programme for teaching staff shall be arranged on the following titles:-

- a) Use of ICT in Physics teaching.
- b) Teaching Commerce by Smart class technology.
- c) Use of ICT in teaching English, Hindi & Sanskrit.
- d) Use of smart class rooms for Geography teaching.

Lockdown due to COVID-19 has affected all the activities.

AGENDA-5

Administrative training programme for non-teaching staff - titles of the programme to be finalised.

Administrative training programmes for non-teaching staff shall be arranged on the convenient dates.

AGENDA-6

Resource mobilization from NGO, Individuals, Philanthropies.

All activities have been delayed due to COVID-19.

AGENDA-7

Gender Equity programmes to be organised in the college.

Gender equity programmes shall be arranged on convenient dates.

AGENDA-8

To arrange facilities for differently-abled persons.

Some facilities will be arranged.

AGENDA-9

Initiative to address local advantages and disadvantages.

All activities came to a halt due to COVID-19.

AGENDA-10

To publish handbook on human values and professional ethics - title of handbook to be finalized.

Hand Book shall be published on the title – “अहिंसा परमो धर्मः”.

AGENDA-11

Programme for promotion of universal Values and Ethics.

Workshop on “शांतिपूर्ण सह अस्तित्व” (Peaceful co-existence) shall be organised.

AGENDA-12

Initiatives to be taken to make campus eco-friendly.

All activities affected due to COVID-19


Principal